**Project result no. 2**

Training course entitled:

**Key competences for people 50+:**

Digital Competences

**Part 4/5 - Training course evaluation questionnaire**

**Version: English**



**Prepared by the Project Consortium (main Author: Inercia)**

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**Training course evaluation questionnaire**

…………………., on ……………………

**EVALUATION QUESTIONNAIRE**

measuring the level of participants' satisfaction with the training course

Upon completion of the training, participants are strongly encouraged to complete this **EVALUATION** **QUESTIONNAIRE**. Organizer will use this information to determine the effectiveness of training course content and tools, trainer s, training environment, and training benefits.

Instructions: Please circle the response below that best describes your assessment of the training. If a question is not applicable to your training course or if you do not have sufficient information to answer, select N/A.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| SECTION I: COURSE CONTENT | | | | | | |
|  | **Not**  **Appli-**  **cable** | **Strongly**  **Disagree** | **Disagree** | **Can Not**  **Decide** | **Rather Agree** | **Strongly**  **Agree** |
| 1. I understand what were the learning objectives of the course | N/A | 1 | 2 | 3 | 4 | 5 |
| 1. The course content supported the learning objectives. | N/A | 1 | 2 | 3 | 4 | 5 |
| 1. The course general length was sufficient to deliver the content. | N/A | 1 | 2 | 3 | 4 | 5 |
| 1. The course design (i.e., materials and learning activities) encouraged my participation in the class. | N/A | 1 | 2 | 3 | 4 | 5 |
| 1. The course provided opportunities to practice and reinforce what was taught. | N/A | 1 | 2 | 3 | 4 | 5 |
| 1. The course information was at an appropriate level to understand the learning objectives. | N/A | 1 | 2 | 3 | 4 | 5 |
| 1. The exercises/quizzes/others helped me to learn the course topics. | N/A | 1 | 2 | 3 | 4 | 5 |
| 1. The learning aids (i.e., presentation, software, training materials, other) assisted my learning. | N/A | 1 | 2 | 3 | 4 | 5 |
| **SECTION II: ORGANIZATION AND TRAINING TOOLS** | | | | | | |
|  | **Not**  **Appli-**  **cable** | **Strongly**  **Disagree** | **Disagree** | **Can Not**  **Decide** | **Agree** | **Strongly**  **Agree** |
| 1. The training location was easy to find. | N/A | 1 | 2 | 3 | 4 | 5 |
| 1. The lecture rooms were adequate (size, equipment). | N/A | 1 | 2 | 3 | 4 | 5 |
| 1. The computer rooms were adequate (size, equipment). | N/A | 1 | 2 | 3 | 4 | 5 |
| 1. The training facilities were suitable for learning. | N/A | 1 | 2 | 3 | 4 | 5 |
| 1. The technology equipment was working properly. | N/A | 1 | 2 | 3 | 4 | 5 |
| 1. Breaks between classes were properly planned (break’s duration, schedule). | N/A | 1 | 2 | 3 | 4 | 5 |
| 1. Meals and drinks were adequately available and adapted to the needs. | N/A | 1 | 2 | 3 | 4 | 5 |
| **SECTION III: TRAINER EVALUATION** | | | | | | |
|  | **Not**  **Appli-**  **cable** | **Strongly**  **Disagree** | **Disagree** | **Can Not**  **Decide** | **RatherAgree** | **Strongly**  **Agree** |
| 1. The trainer was prepared for class. | N/A | 1 | 2 | 3 | 4 | 5 |
| 1. The trainer was knowledgeable about the course content. | N/A | 1 | 2 | 3 | 4 | 5 |
| 1. The trainer was responsive to questions and other needs of participants. | N/A | 1 | 2 | 3 | 4 | 5 |
| 1. The trainer showed good manners | N/A | 1 | 2 | 3 | 4 | 5 |
| 1. The trainer presented the content in an interesting manner. | N/A | 1 | 2 | 3 | 4 | 5 |
| 1. The trainer communicated well. | N/A | 1 | 2 | 3 | 4 | 5 |
| 1. The trainer encouraged a participatory and interactive learning environment. | N/A | 1 | 2 | 3 | 4 | 5 |
| **SECTION IV: TRAINING BENEFIT** | | | | | | |
| 1. I needed training on this topic. | N/A | 1 | 2 | 3 | 4 | 5 |
| 1. The training was relevant to improving the knowledge/skills I need to accomplish my job. | N/A | 1 | 2 | 3 | 4 | 5 |
| 1. The training was essential to improve the knowledge / skills needed for my activities outside of my job. | N/A | 1 | 2 | 3 | 4 | 5 |
| 1. I believe the practical exercises were good simulations of the tasks that I actually perform on my personel, social or vocational life. | N/A | 1 | 2 | 3 | 4 | 5 |
| 1. There was more than one training method used that was conducive to my learning style (i.e. straight lecture, lecture with visual aids and/or interaction, exercises). | N/A | 1 | 2 | 3 | 4 | 5 |
| SECTION V: TRAINING OVERALL | | | | | | |
| 1. Overall, I am satisfied with the training course. | N/A | 1 | 2 | 3 | 4 | 5 |
| 1. Overall, I am satisfied with the training organization. | N/A | 1 | 2 | 3 | 4 | 5 |
| 1. Overall, I am satisfied with the trainer (s). | N/A | 1 | 2 | 3 | 4 | 5 |
| **In your opinion, was the amount of time devoted to discussing particular issues appropriate** (please mark the selected answer with a cross) **:**   1. Yes 2. No, why? | | | | | | |
| **Additional Comments:** | | | | | | |
|  | | | | | | |